

Mandatory Disclosures

The following information shall be given in the information Brochure besides being hosted on the Institution's official Website.

The onus of the authenticity of the information lies with the Institution ONLY and not on AICTE.

1. Name of the Institution

IRT Polytechnic College,
Konganthanparai, Tirunelveli – 627007
Ph: 0462 2903040

2. Name and address of the Trust/ Society/ Company and the Trustees

I.R.T, Tharamani
Chennai – 600113

3. Name and Address of the Vice Chancellor/ Principal/Director

Mrs. Marjari Theodore T
Principal IRT Polytechnic college, Tirunelveli
9486647753

4. Name of the affiliating University

DOTÉ

5. Governance

- Members of the Board and their brief background – Governing Counsel.
- Frequency of the Board Meeting and Academic Advisory Body – Once in 6 months.
- Organizational chart and processes – Given.
- Student Feedback on Institutional Governance/ Faculty performance – Yes
- Grievance Redressal mechanism for Faculty, staff and students – Yes
- Establishment of Anti Ragging Committee – Yes
- Establishment of Online Grievance Redressal Mechanism – Yes
- Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University – Yes
- Establishment of Internal Complaint Committee (ICC) – Yes
- Establishment of Committee for SC/ST – Yes
- Internal Quality Assurance Cell – Yes

6. Programmes

- Name of Programmes approved by AICTE – Mechanical, EEE, ECE, CE
- Name of Programmes Accredited by NBA – Not Applicable
- Status of Accreditation of the Courses – Not Accreditation of the Courses.
- Total number of Courses – 4
- No. of Courses for which applied for Accreditation – NIL
- Status of Accreditation – Not Applicable
- For each Programme the following details are to be given (Preferably in Tabular form):

| Name | Mechanical | EEE | ECE | CE |
|---|-----------------|-----------------|-----------------|-----------------|
| • Number of seats | 60 | 60 | 60 | 40 |
| • Duration | 3 Years | 3 Years | 3 Years | 3 Years |
| • Cut off marks/rank of admission during the last three years | 189 / 188 / 215 | 175 / 204 / 195 | 198 / 201 / 196 | 175 / 186 / 195 |
| • Fee (as approved by the state government) | 21,280 | 21,280 | 17,280 | 17,280 |
| • Placement Facilities | 95 % | 90 % | 90 % | 85 % |

- Campus placement in last three years with minimum salary ,maximum salary and average salary

7. Faculty

- Course/Branch wise list Faculty members:
- Permanent Faculty – 17
- Adjunct Faculty – 12
- Permanent Faculty: Student Ratio – 25:1
- Number of Faculty employed and left during the last three years – 29

8. Profile of Vice Chancellor/ Director/ Principal/Faculty

Annexure 2

- For each Faculty give a page covering with Passport size photograph.
- Name
- Date of Birth
- Unique ID
- Education Qualifications
- **Work Experience**
- Teaching
- Research
- Industry
- others
- Area of Specialization
- Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level

9. Fee

- Details of Fee, as approved by State Fee Committee, for the Institution Annexure 3 (fee structure) Uploads
- Time schedule for payment of Fee for the entire Programme One year / year
- No. of Fee waivers granted with amount and name of students –
- Number of scholarships offered by the Institution, duration and amount 3 BC, SC, Minority
- Criteria for Fee waivers/scholarship
- Estimated cost of Boarding and Lodging in Hostels – No hostel
- Any other fee please specify.

10. Admission

- Number of seats sanctioned with the year of approval – 220.
- Number of Students admitted under various categories each year in the last three years
- Number of applications received during last two years for admission under Management Quota and number admitted.

11. Admission Procedure – By counselling.

15. Information of Infrastructure and Other Resources Available

- Number of Class Rooms and size of each – 11 Classroom 72 Sq m
- Number of Tutorial rooms and size of each – 1 – 100 Sq m
- Number of Laboratories and size of each – 15 – labs 132 Sq m
- Number of Drawing Halls with capacity of each – 2 with 60 Students
- Number of Computer Centres with capacity of each – 3 with 40 Students
- Occupancy Certificate – Yes
- Fire and Safety Certificate – Yes
- Hostel Facilities – Not available
- **Library**
- Number of Library books/ Titles/ Journals available (Programme-wise) – 10,603 / 3600 / 12
- List of online National/ International Journals subscribed –
- E- Library facilities –
- National Digital Library (NDL) subscription details – Membership applied

• Laboratory and Workshop

- List of Major Equipment/Facilities in each Laboratory/Workshop – List enclosed
- List of Experimental Setup in each Laboratory/Workshop – Enclosed
- **Computing Facilities**
- Internet Bandwidth – 100 MBPS
- Number and configuration of System – 110
- Total number of system connected by LAN – 80
- Total number of system connected by WAN –
- Major software packages available – 30
- Special purpose facilities available (Conduct of online Meetings/Webinars/Workshops, etc.) – LCD Projector given
- Facilities for conduct of classes/courses in online mode (Theory & Practical) – Yes
- Innovation Cell – Not Ready
- Social Media Cell – Not Ready
- Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments – Yes Registered
- **List of facilities available**
- Games and Sports Facilities – Indoor games
- Extra-Curricular Activities
- Soft Skill Development Facilities – Skill Training Courses
- **Teaching Learning Process**
- Curricula and syllabus for each of the Programmes as approved by the University
- Academic Calendar of the University
- Academic Time Table with the name of the Faculty members handling the Course
- Teaching Load of each Faculty
- Internal Continuous Evaluation System and place
- Student's assessment of Faculty, System in place
- Academic Calendar and framework – As per DOTE guideline
- 16. Enrolment and placement details of students in the last 3years** **Annexure 5**
- 17. List of Research Projects/ Consultancy Works**
- Number of Projects carried out, funding agency, Grant received – Nil
- Publications(ifany)out of research in last three years out of masters projects – Nil
- Industry Linkage – Yes
- MoUs with Industries (minimum3(10)) – 5 MoUs Signed
- 18. LoA and subsequent EoA till the current Academic Year** – approved & Uploaded
- 19. Accounted audited statement for the last three years** – Uploaded Annexure 6
- 20. Best Practices adopted, if any**

Note: Suppression and/or misrepresentation of information shall invite appropriate penal action. The Website shall be dynamically updated with regard to Mandatory Disclosures

Important Instructions:

- Avoid putting personal information in public domain.
- The mandatory disclosure should be available freely to view/download to the public without any restrictions.
- LoA/EoA letters (since inception) should form part of the mandatory disclosure and complete mandatory disclosure document should be converted into a single PDF file and the URL (web-link) to be entered in the AICTE portal (under attachments tab).